

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL  
December 15, 2023, 6:00PM  
MINUTES**

**CALL TO ORDER**

Mayor Serrano Glassner called the December 15, 2023, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**FLAG SALUTE AND MOMENT OF SILENCE**

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

**OPENING STATEMENT**

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

**ROLL CALL**

The following officials were present:

Mayor Serrano Glassner  
Council President Brennan Reilly  
Council Member Marilyn Althoff  
Council Member Steve Andrew  
Council Member John Andrews  
Council Member James Kelly  
Council Member Neil Sullivan

Also present were:

Fred Semrau, Esq., Partner, Dorsey & Semrau, LLC  
Joyce Bushman, Borough Administrator  
Lauren McBride, Acting Borough Clerk

**CONSENT AGENDA ITEMS**

- 1. Approval of Minutes:** November 29, 2023, Regular Meeting

Motion to Approve: Council Member Reilly

Second: Council Member Sullivan  
Ayes: Reilly, Sullivan, Althoff, Andrews, Kelly  
Nays: None  
Abstain: Council Member Andrew

### **Discussion Items**

Mayor and Council discussed a request for a Road Opening Permit at 610 Cherry Lane. The Borough Engineer was unable to sign off on the permit because it shows the construction of a fence within the right of way and requires Mayor and Council approval. The Borough Engineer, Chief of Police, and Borough Attorney all made recommendations to the Council to not approve the Application due to the construction in the right of way. Mayor Glassner asked for a motion to deny the application.

Motion to Deny: Council Member Andrews  
Second: Council Member Andrew  
Ayes: Andrews, Andrew, Althoff, Kelly, Reilly, Sullivan  
Nays: None  
Abstain: None

### **RESOLUTIONS**

#### **#154-2023 A RESOLUTION AUTHORIZING THE BOROUGH TO REFUND CERTAIN SEWER UTILITY OVERPAYMENT'S FOR THE 3<sup>RD</sup> QUARTER 2023**

Motion to Approve: Council Member Reilly  
Second: Council Member Kelly  
Ayes: Reilly, Kelly, Althoff, Andrew, Andrews, Sullivan  
Nays: None  
Abstain: None

#### **155-2023 RESOLUTION AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT WITH FOVEONICS DOCUMENT SOLUTIONS, INC.**

Motion to Approve: Council Member Andrew  
Second: Council Member Althoff  
Ayes: Andrew, Althoff, Andrews, Kelly, Reilly, Sullivan  
Nays: None  
Abstain: None

#### **156-2023 RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF ANTHONY SALGADO AS A LABORER/ DRIVER/ OPERATOR IN THE DEPARTMENT OF PUBLIC WORKS EFFECTIVE JANUARY 2, 2024**

Motion to Approve: Council Member Kelly  
Second: Council Member Althoff  
Ayes: Kelly, Althoff, Andrew, Andrews, Reilly, Sullivan  
Nays: None

Abstain: None

**157-2023 RESOLUTION AUTHORIZING ACCEPTANCE OF A \$5,000 DONATION FROM THE MARTIRE FAMILY CHARITABLE FUND**

Motion to Approve: Council Member Reilly  
Second: Council Member Sullivan  
Ayes: Reilly, Sullivan, Althoff, Andrew, Andrews, Kelly  
Nays: None  
Abstain: None

**158-2023 RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET APPROPRIATIONS IN THE 2023 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58**

Motion to Approve: Council Member Althoff  
Second: Council Member Reilly  
Ayes: Althoff, Reilly, Andrew, Andrews, Kelly, Sullivan  
Nays: None  
Abstain: None

**159-2023 RESOLUTION PROVIDING FOR SALARIES AND HOURLY WAGE RATES TO BE PAID TO BOROUGH APPOINTED OFFICIALS AND EMPLOYEES IN 2023**

Motion to Approve: Council Member Althoff  
Second: Council Member Reilly  
Ayes: Althoff, Reilly, Andrew, Andrews, Kelly, Sullivan  
Nays: None  
Abstain: None

**160-2023 RESOLUTION TO ADOPT THE PROVISIONS OF CHAPTER 48 (N.J.S.A. 52:14.17.38) UNDER WHICH A PUBLIC EMPLOYER MAY AGREE TO PAY FOR THE SHBP AND/OR SEHBP COVERAGE OF CERTAIN RETIREES.**

Motion to Approve: Council Member Kelly  
Second: Council Member Althoff  
Ayes: Kelly, Althoff, Andrew, Andrews, Reilly, Sullivan  
Nays: None  
Abstain: None

**161-2023 RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH EDMUNDS GOVTECH, INC.**

Motion to Approve: Council Member Reilly  
Second: Council Member Kelly  
Ayes: Reilly, Kelly, Althoff, Andrew, Andrews, Sullivan  
Nays: None  
Abstain: None

**162-2023 RESOLUTION AUTHORIZING THE REAPPOINTMENT OF JOYCE E. BUSHMAN AS BOROUGH ADMINISTRATOR FOR A THREE-YEAR TERM AND APPROVAL OF AN AMENDED EMPLOYMENT AGREEMENT**

Motion to Approve: Council Member Kelly  
Second: Council Member Althoff  
Ayes: Kelly, Althoff, Andrews, Reilly, Sullivan  
Nays: Andrew  
Abstain: None

**163-2023 RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL FOR PROPERTY LOCATED AT 15 W MAIN ST, BLOCK 301, LOT 39**

Motion to Approve: Council Member Kelly  
Second: Council Member Althoff  
Ayes: Kelly, Althoff, Andrew, Andrews, Reilly, Sullivan  
Nays: None  
Abstain: None

**164-2023 RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL FOR PROPERTY LOCATED AT 80 COLD HILL RD, BLOCK 502, LOT 1**

Motion to Approve: Council Member Andrew  
Second: Council Member Althoff  
Ayes: Andrew, Althoff, Andrews, Kelly, Reilly, Sullivan  
Nays: None  
Abstain: None

**165-2023 RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL FOR PROPERTY LOCATED AT 3 QUIMBY LANE, BLOCK 1901, LOT 45**

Motion to Approve: Council Member Kelly  
Second: Council Member Althoff  
Ayes: Kelly, Althoff, Andrew, Andrews, Reilly, Sullivan  
Nays: None  
Abstain: None

**166-2023 RESOLUTION AUTHORIZING THE PURCHASE OF A FERRARA CINDER CUSTOM RESCUE PUMPER FIRE TRUCK THROUGH THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM**

Motion to Approve: Council Member Andrew  
Second: Council Member Althoff

Ayes: Andrew, Althoff, Andrews, Kelly, Reilly, Sullivan  
Nays: None  
Abstain: None

### **ADMINISTRATOR'S REPORT**

Administrator Joyce Bushman reported that the Holly Trail was a success and thanked the staff for their hard work. She also reported that the Phoenix House will soon be closing for renovations. Staff will be moving to the Bowers Building. She encourages the public to make appointments with staff.

### **COUNCIL COMMITTEE REPORTS**

#### **Public Works/ Sewer [Standing Committee of the Council]**

Council Member Althoff had nothing to report.

#### **Land Use [Standing Committee of the Council]**

Council Member Andrew had nothing to report.

#### **Personnel [Standing Committee of the Council]**

Council Member Andrews stated that the First Aid Squad made holiday cards during the Holly Trail on Saturday.

#### **Finance [Standing Committee of the Council]**

Council Member Kelly met with the finance committee to review the PSA's and salary resolution.

#### **Recreation [Standing Committee of the Council]**

Council Member Reilly thanked Council member Andrews for his service.

#### **Safety [Standing Committee of the Council]**

Council Member Sullivan thanked Council member Andrews for his service.

#### **Attorney Report**

Fred Semrau thanked Council member Andrews for his service.

### **MAYOR'S ITEMS**

Mayor Serrano Glassner presented Council member John Andrews with a Citizen Award and picture of the Phoenix House. She thanked him for his 9 years of hard work, dedication, and unwavering service to the residents of the Borough of Mendham. Mayor Serrano Glassner stated he will be greatly missed.

## **PUBLIC COMMENT – AUDIENCE PARTICIPATION**

Mayor Serrano Glassner opened public comment.

Frank Lupo of 17 Dean Rd asked for an update on the V-Fee litigation. The Borough Attorney stated the claim against the Borough has been dismissed.

## **APPROVAL OF VOUCHERS**

### **Bills List Dated December 14, 2023**

Motion to Approve: Council Member Althoff  
Second: Council Member Andrew  
Ayes: Althoff, Andrew, Andrews, Kelly, Reilly, Sullivan  
Nays: None  
Recuse: Andrews from any First Aid payments

## **ADJOURNMENT**

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Althoff  
Second: Council Member Andrews  
Ayes: Althoff, Andrews, Andrew, Kelly, Reilly, Sullivan  
Nays: None

Meeting adjourned at 7:00 p.m.

Respectfully Submitted:

*Lauren McBride*  
Lauren McBride, CMR  
Acting Borough Clerk  
Borough of Mendham